



NIMS UNIVERSITY RAJASTHAN JAIPUR

Established under NIMS UNIVERSITY RAJASTHAN JAIPUR ACT 2008

Recognized under Section 2 (f) of UGC Act, 1956 and by various course regulatory bodies

FACULTIES: • Medicine • Dentistry • Engineering • Advanced Engg. • Architecture & Planning • Management • Law • Pharmacy • Nursing • Science & Technology • Humanities • Physiotherapy • Allied Health Sciences • Fashion • Media • Mass Comm. • Hospitality • Aviation • Education • Library Sciences • Physical Education • Films & Television etc. • *multi-specialty 1130- bedded tertiary level Hospital in campus*

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. NIMSUR/IQAC/D/07

Date: 29.01.2018

NOTICE


(The Second Meeting of the IQAC)

Dear Sir/Madam,

The Nims University has held its 2nd IQAC meeting on 06.02.2018. It is my pleasure to invite you in the second meeting of the Internal Quality Assurance Cell of Nims University Rajasthan, Jaipur which is scheduled on on 06.02.2018 at 12:00 noon in the Board Room, Hotam Admin Block. The General agenda of the meeting to be transacted at the meeting is detailed attached with this notice. You are therefore requested to kindly make it convenient to attend the meeting as per schedule time.

- Agenda Item: 1 **Classroom shall be enabled with 100 % ICT based**
- Agenda Item: 2 **as the number of admissions are increased the numbers of computers shall also be increased for new students;**
- Agenda Item: 3 **Student-teacher and parent meetings shall be scheduled;**
- Agenda Item: 4 **Regular Academic and administrative audit has to be done;**
- Agenda Item: 5 **Standard Operating Procedures are prepared for Examination Schemes, Tutorial Classes, Assignments and Course Files;**
- Agenda Item: 6 **any other item with permission of the Chair.**

Notes on agenda are separately attached with this notice.


Director, IQAC
Nims University Rajasthan, Jaipur



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTE-SHEET

Approval of Draft NOTICE for circulation for 2nd IQAC Meeting

Sir,


The University has constituted the IQAC on 20.03.2017, vide circulated a notification in this regard with ref no. NIMSUR/Reg./Ac/2017/351 with the approval of the Academic Council. I propose to conduct the 2nd meeting of Internal Quality Assurance Cell of Nims University Rajasthan, Jaipur which is schedule on 06.02.2018 at 12:00 noon in the Board Room, Hotam Admin Block. The General agenda of the meeting to be transacted at the meeting is detailed as below. I request you to kindly accord your consent for inviting all the members of the IQAC to attend the scheduled meeting.

- Agenda Item: 1 **Classroom shall be enabled with 100 % ICT based**
- Agenda Item: 2 **as the number of admissions are increased the numbers of computers shall also be increased for new students;**
- Agenda Item: 3 **Student-teacher and parent meetings shall be scheduled;**
- Agenda Item: 4 **Regular Academic and administrative audit has to be done;**
- Agenda Item: 5 **Standard Operating Procedures are prepared for Examination Schemes, Tutorial Classes, Assignments and Course Files;**
- Agenda Item: 6 **any other item with permission of the Chair.**

Notes on agenda are separately attached with this notice.


Registrar


President


Director, IQAC
Nims University Rajasthan, Jaipur



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

1st MINUTES OF MEETING of IQAC

Attendance of members: Annexed separate list

A Meeting of IQAC consisting of all members of constituent cell held on 16.02.2018 at 12:30 p.m. in the Board Room, Hotam Admin Block of the Nims University Rajasthan, Jaipur. It was chaired by Chairman of the meeting.

1. The Director the IQAC with the permission of the Chair welcomed all the presenting members and read the agenda items of the 2nd meeting of IQAC of the University.
2. The Chairman of the meeting asks the views on how the cell would significantly contribute in the all-round development of the University.
3. The director of the IQAC present the performance of the cell as below:
 - **Quality Initiatives for Faculty:** Various Workshops, Seminars and Guest Lectures were conducted during 2017-18 by IQAC Cell
 - **Promotion of ICT based teaching:** 100% ICT enabled classroom established and increased the number of computers for students
 - **Feedbacks from Stakeholders:** Feedbacks from Stakeholders were collected on Curriculum and Overall Performance of the University as a continuous process.
 - **Research promotion and development:** Various projects submitted for funding and two special research laboratories developed for advanced study.
 - **To get Collaboration with national/International organisations:** Various collaborative initiatives were executed by constituent colleges/institutes of the Nims University.
 - In order to improve the quality of overall performance of the committee the detailed worked performance present by the Director IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Academic and administrative audit were conducted of all the constituent college of the Nims University and feedback of audit report is conveyed to respective institute heads for further improvement as felt necessary.	12-14 January 2018	597
Conducted Student Satisfaction Survey (SSS)	10 th -30 th April 2018	7500
Capability enhancement programme supported by IQAC for faculty such as • ICT Based Teaching • Curriculum Design and Development • Classroom Teaching • Research Tools and Statistics • Outcome Based Education • Research Methodology	28-30 Dec 2017 09-11 Nov 2017 15 February 2018 14-17 May 2018 09-11 April 2018 19-20 March 2018	143 120 156 95 89 124
Clinical Quality Development Program on Good Clinical and good laboratory Practices organized by IQAC	20-22 Oct 2017	643
Parent teacher and student meetings with 360-degree feedback implemented	18-22 January 2018	8200

The detailed agenda was covered during the meeting as per item wise:

Agenda Item: 1 Approval of the previous meeting minutes

Resolution: The members of the Cell were approved the previous minutes of meeting.

Agenda Item: 2 Classroom shall be enabled with 100 % ICT based

Resolution: As the necessity to improve the quality of teaching learning the classroom must be upgraded with 100% ICT facility shall be unanimously approved by the members.

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Agenda Item: 3 **As the number of admissions are increased the numbers of computers shall also be increased for new students;**

Resolution: Chairman of the meeting was directed to Director, IQAC to call for quotation from vendors/ suppliers of latest computer for approval of the budget for the same.

Agenda Item: 4 **Student-teacher and parent meetings shall be scheduled;**

Resolution: to assess the quality of education delivered to the student each members given their consent to implement the mechanism of organising student-teacher and parents meeting in every quarter of the academic calendar.

Agenda Item: 5 **Regular Academic and administrative audit has to be done;**

Resolution: To enhance the quality of teaching audit has to be done in overall process right from the admission to exist of the students.

Agenda Item: 6 **Standard Operating Procedures are prepared for Examination Schemes, Tutorial Classes, Assignments and Course Files;**

Resolution: Evaluate the existing process adopted for tutorial classes, assignment, course files and examination schemes. Whereas, presenting members were satisfied with the existing process of the university in this context.

Agenda Item: 7 **Any other item with permission of the Chair.**

No any item is present for discussion.

Director IQAC
Chairman



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annexure

Constitution of IQAC

S. No.	Category	Name & Designation	Position in IQAC
1.	Head of the Institution	Dr. B.R. Meena (President) Nims University Rajasthan, Jaipur	Chairman
2.	Sr. Administrative Officer	Prof. (Dr.) K.P. Singh (Registrar)	Member
3.		Prof. (Dr.) Chaman Ram Verma (Dean)	Member
4.		Prof. (Dr.) Sneh (Controller of Examination)	Member
5.		Mr. P.K. Pandey, Joint Director	Member
6.		Mr. Kailash Jat (Deputy Registrar)	Member
7.		Mr. Atul Bansal (Finance Officer)	Member
8.		Dr. Rajeev Vashistha (Chief Librarian)	Member
9.		Dr. R.S. Verma (Proctor)	Member
10.		Mr. Ashish Mathur (Training & Placement Officer)	Member
11.		Senior Teachers	Prof. (Dr.) Manjula Bhargava
12.	Prof. (Dr.) R. K. Sharma		Member
13.	Brig. Kamlesh Singh		Member
14.	Prof. (Dr.) R.C. Gupta		Member
15.	Prof. (Dr.) U. K. Gupta		Member
16.	Prof. (Dr.) Sunil Sharma		Member
17.	Prof. (Dr.) S.S. Chauhan		Member
18.	Prof. (Dr.) Sandeep Kumar		Member
19.	Prof. Ashish Kumar Sharma		Member
20.	Prof. (Dr.) Y.K. Mathur		Member
21.	Dr. Sandeep Tripathi		Member
22.	Dr. Dushyant S. Chauhan		Member
23.	Member from Management	Dr. Pankaj Kumar Singh	Member
23.	Nominee of the Local Society, Students and Alumni	Mr. Rajaram Harsana	Member
		Dr. Utsav Ghosh	Member
		Dr. Swarn Lata	Member

Address: Jaipur-Delhi Highway, NH- 11 C, Jaipur-303121 (Rajasthan), India

E-mail: registrar@nimsuniversity.org **Website:** www.nimsuniversity.org

[Handwritten Signature]



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24.	Employers / Industrialists / Stakeholders	Mr. Rajeev Singh	Member
		Mr. Deepak Baswan	Member
		Ms. Richa Garg	Member
		Mr. Lovekesh Shrivastava	Member
		Mr. Sandeep Massey	Member
25.	Director of the IQAC	Prof. (Dr.) Sanjaya K. Das Dean-Academic Affairs & Director - Research	Director IQAC